



## POLICY NO. 39 - VISITING PRIESTS - OFFERINGS

### 1. Term definitions

For the purposes of this policy, a visiting priest is one who is not appointed to the parish or work where he is assisting in ministry.

### 2. Intent of the directive

To provide for the criteria and suitable remuneration of priests who assist in the ministry.

### 3. Policy

- a. Any priest who does not have the faculties of the Archdiocese of Ottawa must first obtain same through the Chancery before assisting in ministry in the Archdiocese.
- b. In addition, he must then obtain the permission from the Episcopal Vicar of the appropriate sector.
- c. The parish priest, or the priest in charge of a work, may request the assistance of a priest who has faculties for the celebration of Mass or the performance of other acts of ministry as need arises.
- d. The compensation to be given to a visiting priest in return for occasional services is governed by the policy (No. 35): "Salaries, Room and Board".
- e. The policy on priests not appointed to the parish, but living in the rectory, shall also be observed where applicable in regard to visiting priests.
- f. If more than one visiting priest is residing in the rectory, suitable arrangements shall be made with the advice of the parish finance council, after consultation with the Episcopal Vicar for Administration.

### 4. Exception

Any exception to this policy is reserved to the Archbishop of Ottawa or his delegate.

### 5. Effective date

This policy is effective September 1, 2011.



POLICY NO. 35 - SALARIES, ROOM AND BOARD

3. ...

f. Visiting priests who assist parish priests will receive an honorarium determined as follows:

1. Presiding and preaching at Sunday Eucharist: \$60 per Eucharist
2. Presiding and preaching at daily mass: \$25 per Eucharist
3. Presiding and preaching at a funeral: \$60 (*in the event that a priest presides at the request of a family, the family is responsible to pay the honorarium and not the parish*)
4. Presiding and preaching at a marriage: \$60 (*in the event that a priest presides at the request of a family, the family is responsible to pay the honorarium and not the parish*)

The foregoing amounts include the part of the celebrant (presider) which is included in any mass intention offered for the celebration.

In addition to the honorarium, the visiting priest will be entitled to his travel expenses within the Archdiocese, for the return journey from his place of residence to the place of celebration (parish, or otherwise), calculated on the basis of 40 cents per kilometre, or such other amount as will be determined from time to time by Diocesan Administration.

Exceptional cases are left to the parish priest's discretion, subject to discussion with the Episcopal Vicar for Administration.

g. The remuneration for preachers of missions, retreats and other spiritual exercises shall be determined by mutual agreement between the parish priest and the preacher.

This policy is effective September 1, 2011.